



Name:	Senate Policy – Faculty Emeritus
Policy Number:	8-1001
Approving Authority:	University Senate
Approved:	September 19, 1992
Responsible Office:	University Senate
Responsibility:	University Senate, Executive Committee
Revision Date(s):	Mar-15-2024, Apr-13-2018, Apr-11-2008
Next Required Review:	March 2028

1. Policy

- 1.1 The honorific of Emeritus is awarded at rank upon or soon after retirement from full-time active academic duties to faculty members who have served the University with distinction and who wish to continue a formal association with the University. Distinguished service shall consist of a combination of some or all of the following: extensive research and publication of unusually high quality, teaching performance recognized by colleagues and students to be of exceptional merit, extraordinary contribution to the administration and development of the University. As when granting tenure, the worth of the Candidate to the University should be considered along with their potential to continue to contribute to the growth and stature of the University.

2. Related Policies, Procedures & Documents

- 2.1 A faculty member may be proposed for the rank of Faculty Emeritus by a formal recommendation originating in the Department in which they held a faculty appointment. Such Departmental recommendation should be made to the Dean of the Faculty, normally during the first term of the year at the end of which the faculty member will retire from full-time service at the University. This recommendation shall be in writing, with documentary evidence, and will give reasons to support the nomination based on the criteria of distinguished service and continuing contribution to the University, as listed above.
- 2.2 The Dean will forward this material together with their written assessment to the Vice-President, Academic and Research. The Vice-President will write a separate assessment based on the documentation provided and criteria noted above and forward all of the material to the President. The President will write their assessment and forward the file to Senate. Senate will review the nomination and, if a positive recommendation is forthcoming, will forward this recommendation to the Board of Governors.
- 2.3 The President's Office will notify the faculty member by letter (cc to Senate Office,

Advancement Office, and the Registrar) of the decision of the Board of Governors. The Registrar's Office will contact the faculty member to arrange for the formal award at a convenient convocation ceremony. The rank of Faculty Emeritus ordinarily shall be awarded by the Board of Governors in the year during which the recipient will complete full-time service prior to retirement.

2.4 The rank of Faculty Emeritus will carry no salary or honorarium, but it will carry the following privileges:

- full use of the University library facilities and information technologies;
- where possible, working space and administrative support on reasonable request;
- the privilege to apply and be considered for University research funds.

These privileges will be provided at the absolute discretion of the University and will be reviewed by the Dean and are subject to modification at any time.

Note: Please also reference section 15.1.20 of the current SMUFU Collective Agreement.

Version History Version. #	Date Changed	Updated by	Description of Change
1.0	September 1, 1992	Original document	Document creation. Approved by Senate on September 18, 1992.
1.1	April 11, 2008	Senate Executive Committee	Inert the following criteria: " and who wish to continue a formal association with university"; "ordinarily" shall be awarded, and in entitlement, #1 add " and information technologies." Approved by Senate on April 11, 2008
1.2	April 13, 2018	Senate Office	Include process to advise faculty member, Senate Office, Advancement Office and Registrar of the Board decision.
1.3	February 16, 2024	Senate Office	Changes process to reflect established practice of taking recommendations directly from the President's Office to the Senate and to update criteria.