



Ph.D. External Examiner Nomination Form

Instructions: Complete this form and return it to the Assistant to the Dean of the Faculty of Graduate Studies and Research. The student's Supervisor is asked to ensure that the nominee for External Examiner is willing to accept the task before submitting the name to the Graduate Program Coordinator. The External Examiner for a PhD thesis must be from outside the University, and must not be in Conflict of Interest with either the student or the supervisor (see https://www.smu.ca/webfiles/8-1004_Senate_ResearchConflictInterest.pdf). It is preferable that this external examiner nomination is submitted prior to the Thesis Defence form, but depending on the circumstances may be submitted at the same time.

STEP 1 – Student Information

Student's Name _____ Program _____
Student # A _____ Email _____
Thesis Title _____

STEP 2 - Provide information about the External Examiner being nominated

Name _____ Title _____
University/Organization _____ Department _____
Email _____ Phone # _____

It is anticipated that the External Examiner:

- i) will attend the Thesis Defense
- in person (travel costs and arrangements are not the responsibility of the FGSR); or
 - by video conference.
- ii) will **not** attend the Thesis Defense in person (Chair will ask questions provided by the External Examiner)

STEP 3 - Supervisor approval

- The Examiner has been contacted informally and is willing to serve in this capacity
- The Examiner matches the criteria laid out in the FGSR policy and Academic Reg. 16 on External Examiners

Name _____ Signature _____ Date _____

STEP 4 – Program Coordinator Approval

By signing below you are approving the selected External Examiner based on review of their disciplinary expertise.

Name _____ Signature _____ Date _____

STEP 5 – FGSR Approval

Name _____ Signature _____ Date _____