



PhD in Applied Science
Establishment of Supervisory Committee Form:

Information for Students & Faculty

- The attached form should be used to establish a student's Supervisory Committee.
- A Supervisory Committee should be established for all new PhD students within the student's first two months in the program.

Supervisory Committee Makeup

- A PhD student's Supervisory Committee must consist of a minimum of three faculty members:
 1. the research thesis Supervisor,
 2. a faculty member who doesn't specialize in the student's area of research (and typically isn't from the same department as the Supervisor), and
 3. another faculty member (may be an expert in the student's area of research).
- Supervisory Committee members may be external to the university, but should hold a PhD or equivalent.
- NOTE: In the case of co-supervisors, a minimum of four committee members are needed (supervisors plus two additional committee members).
- The Supervisory Committee may consist of more than three members. While meetings become harder to schedule with larger committees, additional expertise is sometimes required depending on the nature of the research to be conducted.

Establishing the Supervisory Committee

- The student should consult with their Supervisor to identify potential faculty members for their Supervisory Committee.
- The student should complete Part I of the attached form, and then obtain signatures from those faculty willing to serve on their committee (electronic signatures are fine).
- When complete, the student should email the form to keith.bain@smu.ca, or deliver a hard copy to Keith in the Dean of Science Office.
- The completed form must be submitted within two months of starting the PhD program.



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Part I: Student Information

Student Name:		A#:	
Program Start Date:			

Research Topic

Planned Courses (add any planned elective courses below)	
Course	Semester (e.g. Fall 2023)
APSC 7600: Graduate Seminar	
APSC 7610: Research App. & Knowledge Trans.	

Part II: Supervisory Committee

Supervisory Committee			
	Name	Affiliation	Signature
Supervisor			
Committee Member			
Committee Member			

Student Signature:	Date:
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Program Coordinator Signature:	Date:
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Email completed form to keith.bain@smu.ca