

STUDENT INFORMATION:							
LAST NAME:				FIRST NAME:			
STUDENT ID:	A					PROGRAM:	
EMAIL:							

As per [Academic Regulation 7g](#), students may appeal an academic suspension or dismissal in cases of health issues, bereavement and/or other extenuating circumstances that impacted your studies. As part of your suspension or dismissal appeal, you must submit the following along with this form:

1. **A letter to address the following questions:**
 - A. Outline the factors that led to your Academic Suspension or Dismissal, including any challenges you encountered that may have impacted your studies.
 - B. What specific steps have you taken to address these challenges?
 - C. What steps will you take to help achieve Good Academic Standing (CGPA of 1.70)?
2. **Attach relevant supporting documentation.**
3. **Return the completed form along with supporting documentation to your Faculty Advising Office.**
 - Faculty of Arts: BAadvising@smu.ca
 - Sobey School of Business: bcomm.advising@smu.ca
 - Faculty of Science: advisor.science@smu.ca

Your current suspension or dismissal will remain in place during the appeal process. Once a decision has been reached by the Appeals Review Committee, you will be notified via email. Please note, the review process may take up to 30 business days to complete. A copy of your appeal will be kept in your student file.

I have read and understand the above.

STUDENT SIGNATURE:		DATE:	
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APPEALS REVIEW COMMITTEE:			
DECISION:	<input type="checkbox"/> APPROVED	TERM EFFECTIVE:	
	<input type="checkbox"/> NOT APPROVED		
REPRESENTATIVE NAME:			
REPRESENTATIVE SIGNATURE:		DATE:	
COMMENTS: (If applicable, attach memo)			

Decisions can be sent to records@smu.ca.