



OFFICE USE ONLY
Received by:
Date/time:

Parking Violation Appeal Form

Everyone has the right to appeal a parking violation within twenty-four (24) hours of receiving a ticket. Please fill in this form and submit it along with the attached parking ticket to the Security Office by email to Security@smu.ca or in-person at the security desk located in the McNally Main basement.

Please provide complete and precise information in order to ensure an accurate and timely ruling.

Name of Appellant:		Student of SMU _____ (A#)	
		Employee of SMU _____ (Dept.)	
		Visitor :	
Home Telephone Number:		Work Telephone Number:	
Email Address:			
Date of Violation:	Ticket #:	Type of Violation:	
Location of Violation:			
License Plate #:	Province/State:	SMU Parking Permit:	
Reason for appeal (Provide specific and verifiable facts and any diagrams which may help substantiate your appeal): _____			

_____		_____	
DATE		Signature of Applicant	
DECISION (FOR OFFICE USE ONLY)			
Decision following review of appeal: <input type="checkbox"/> Violation upheld <input type="checkbox"/> Ticket Cancelled & Warning Issued <input type="checkbox"/> Ticket Cancelled & Dismissed		Remarks: _____ _____ _____	
Date: _____		Signature: _____	