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Name:	Courier Services – Location and Hours of Service
Policy Number:	2-6001
Origin:	Financial Services
Approved:	1 April 1992
Issuing Authority:	Director, Financial Services
Responsibility:	Manager, Procurement Services
Effective Date	1 September 2007
Revision Date(s):	1 March 1993 1 September 2007

Questions relating to courier services should be addressed to Postal Services located in McNally Main Basement (across from the Procurement Office). Hours of Operation are, Monday to Friday 7:30 am to 3:30 pm (summer hours 7:30 am - 3:00 pm)