



Name:	Flags
Policy Number:	12-008
Approving Authority:	President
Approved:	July 8, 2020
Issuing Authority:	President
Responsibility:	President
Effective Date:	July 8, 2020
Supersedes:	NA

1. Purpose:

To define the authority and rationale and set guidelines to be followed concerning the official displaying of Flags on University property or premises.

2. Jurisdiction and Scope:

This Policy applies to the display of Flags on university property. Flag includes the National Flag of Canada, the Provincial Flag of Nova Scotia, the Flag(s) of Saint Mary's University, and such other flags that may be approved by the President for display at university official Flag sites.

3. Policy: Guidelines for Lowering

3.1 Flags raised at official Flag sites should be lowered:

(a) To mark the death of any present or past Chancellor, President, Chair of the Board of Governors and currently serving Governor, from the time we know of the passing to and including the day of the memorial service. Where there is no memorial service the period of lowering shall be determined by the President.

(a) To mark the death of a national or provincial figure, or to join in national or regional mourning, the University will lower its Flags if the Government of Canada or of Nova Scotia, as the case may be, orders flags lowered on government buildings.

(c) In recognition of major or multiple disasters - primarily national or touching academic institutions, or in special circumstances, as deemed appropriate by the President.

(d) On Truth and Reconciliation Day, September 30th.

(e) On Remembrance Day, November 11th.

3.2 Decisions with respect to lowering Flags will be made by the President. The President has discretion to lower flags in special circumstances. Should there be cases of doubt as to the proper action or interpretation of this Policy, members of the University community (faculty, staff, and students) may contact the President's Office for direction.